

COACHING STAFF ROLES AND RESPONSIBILITIES



Timeframe:

- 10-12 month appointments
- Games Commitment: August 9-12, 2019

Position Summary:

The Manitoba Cycling Association (MCA) is accepting applications for the Manitoba Games Coach position. We are looking for individuals who are committed to providing a fun, safe, & inclusive environment for youth athletes.

The main function of the Coaching Staff is one of team selection, player development and preparation leading up to, and including the Manitoba Games. The Coaching Staff is accountable to their Provincial Sport Organization (PSO) and supported by the Technical Director and Team Manager where necessary. The Team Manager works with and supports the coaching staff and athletes with planning, logistics, and communication etc. both before and at Games.

Position Description:

Pre-Games:

1. The PSO, Team Manager and Coach work closely to plan, communicate, implement and evaluate the regional program.
2. Successfully complete screening procedure according to the Manitoba Games Screening Policy.
3. Meet coach eligibility requirements (certification level, respect in sport, age, etc.) as outlined below.
4. Review and be familiar with the sport technical package, sport schedule and communicate potential issues or concerns to the Team Manager who will communicate to the Technical Director in a timely manner.
5. Responsible for the selection and development athletes in preparation of the Games with support/input from MCA and Technical Staff.
 - a. MCA selection races will occur May-June 2020. Dates and locations determined by February 2020.
 - b. Teams will operate regular training sessions throughout the spring and summer in their respective region and will participate in the Manitoba Games powered by Manitoba Hydro
6. Participate in Coach Development Seminar (Spring 2020).
7. Attend, either in person or via electronic means, the scheduled meetings with Sport Manitoba and/or MCA
8. Ensure necessary information is communicated to athletes via the Team Manager (registration, schedules, practices, uniforms, accreditation, transportation, Host Society information, etc.).

At Games:

1. Chaperone team athletes 24 hours/day for the duration of the Games, from the time athletes get on the bus to the time they return home from Games and the parent/guardian has picked up the athlete.
2. Ensure all team members adhere to: Manitoba Games village rules, Manitoba Games Code of Conduct, and sport technical package.
3. Travel on regional team bus and stay in the athlete village (mandatory) with athletes for chaperoning purposes.
4. Attend scheduled coach meetings. These meetings usually occur before the commencement of competition/upon arrival of all regions to the host community.
5. Review sport schedules and notify your team of any changes regarding events and schedules.
6. Communicate any problems or potential issues to the Team Manager who will then inform the Technical Director.
7. Ensure your team is prepared for the multi-sport Games experience.
8. Work closely with the Team Manager, Technical Director and the PSO to ensure maximum safety and fun during the Games.
9. Encourage regional team and promote Games spirit and fair play. And most importantly, have fun!

Updated: August 20, 2019

Post Games:

1. Complete post evaluation survey.
2. Submit final report.

Qualifications, Experience, Skills and Competencies:

NCCP Coaching Certification

- *Trained* Let's Ride! Community Cycling Initiation Coach or *Certified* Ready to Race! Introduction to Competition Coach

Other Requirements

- 18+ years of age
- Clean Criminal Record check, in accordance with the Sport Manitoba Screening Policy
- Clean Child Abuse check.
- Valid Sport Manitoba Respect in Sport.
- Valid Standard First Aid certification.
- Minimum 1 year coaching in MCA's Kids of Mud Program.
- Strong teaching, leadership, organization and communication skills.
- Valid driver's license.

Teams must have at minimum one male coach or manager and one female coach or manager. Coaches must be present at all games and practices leading up to both the regional qualifiers and the Manitoba Games powered by Manitoba Hydro themselves. Coaches and Managers can apply as a team or individually.

Please submit your application to Monika (Moni) Robertson at mcambgames@gmail.com.

Submission deadline is October 1, 2019